

Company Name* _____

Organisation ID* _____

FOR BANK USE ONLY

CIF ID: _____

Please complete this form in BLOCK LETTERS and underline numbers.
*Mandatory Fields

3 Services and User Roles (Required for New IDEAL Customer)

Tick where applicable

- Remarks:
1. "*" is mandatory fields for all users.
"***" field (ID/Passport NO., Nationality, Date of Birth, and Address) are mandatory fields for Transaction Authoriser and Customer Self Administrator.
 2. All the information in English has to be capitalized. All the numbers have to be underlined (e.g. USER 10).
 3. As part of our enhanced security process, identity verification, first time login, reset PIN and etc. we require you to provide us with a valid mobile number & email address and confirm they can receive related information safely.
 4. User default token mode is Digital Token. To use Digital Token, please provide correct user's email address and mobile number for receiving messages. If a Physical Token is also required (For Physical Token fee, please refer to the Pricing Guide in the DBS Taiwan official website), kindly indicate the requirement in below respective user's "Special Request".
 5. To add more users, please print this page and seal with indenting stamp.

<input type="checkbox"/> Add	OR	<input type="checkbox"/> Supersede	OR	<input type="checkbox"/> Remove
Name(as in ID/Passport)*		ID/Passport NO.(Mandatory for authoriser)*		
Preferred IDEAL User ID* (6-20 alphanumeric characters, ie. A-Z, 0-9)		Nationality(Mandatory for authoriser)**		
Date of Birth(DD/MM/YYYY)(Mandatory for authoriser)**		Contact No.		
Email*		Mobile No.*		
Residential Address(Mandatory for authoriser)**				

<input type="checkbox"/> Add	OR	<input type="checkbox"/> Supersede	OR	<input type="checkbox"/> Remove
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Date of Birth(DD/MM/YYYY)(Mandatory for authoriser)**		Contact No.		
Email*		Mobile No.*		
Residential Address(Mandatory for authoriser)**				

Service(s) & Role(s) (Please refer to "Services and User Roles" on p.1 section C)

Transaction Remarks: For the first time user applies Payment or Payroll, need to fill in < ACH/eACH Application > form as well, for ACH and eACH will be enabled by default for applying Payment; ACH will be enabled by default for applying Payroll.

Role(s)	Transaction Maker	Transaction Authoriser
Service(s)		Please indicate authoriser group for this user: (e.g. A, B, C, D, or E, if applicable to Authorisation Policy, this part should correspond to Chapter 5-8)
Payment		Authoriser group
Payroll		
Bulk Collection - ACH		
Trade Finance		
Loan Services		Remarks: The above Authoriser group is not applicable to Loan services, Account Receivable Purchase, and Supply Chain Finance. Please specify the authorisation level in Chapter 7, 8 and 9 respectively.
Account Receivable Purchase		
Supply Chain Finance		

Remarks: The availability of services and products provided by the Bank shall be subject to actual service items and contents offered by the Bank upon application. The Bank reserves all rights to amend or change the service items and contents at any time.

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Enquiry

Account (including Loan Services)	
Trade Finance	
Account Receivable Purchase	
Supply Chain Finance	
Treasury Confirmations and Valuation Reports	

Other Roles or Services

Customer Self Administrator*	
File Service**	
FX Online (Foreign Exchange)	
Single Management Control Mechanism	

*Administrator(s) will have the ability to add or remove a Transaction maker and authoriser, modify any user access to accounts and services, unlock Security Device, manage company authorisation policy, and more as listed in Section C - Service Types & User Roles.
**If user has applied Payroll function, File Service function will be opened as default.

Access to which Account(s)?*

Account listed in Chapter 2 **OR**

Designated Accounts Listed Below:

Other Special Requirement

Enquiry

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Account Receivable Purchase	
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By signing this form, I/We hereby confirm that I/We have received, read, understood and agreed to the section of "Declaration, Agreement and Authorised Signatories Requirement" of this Application and Maintenance Form, and I/We agree to abide and be bound by the terms and conditions.

Company Seals registered with MOEA: (DBU) or Authorized Signature (OBU)

Date :